

Frank Augustus Miller Middle School

2023-2024 School Year



17925 Krameria
Riverside, CA 92504
951-789-8181

Frank Augustus Miller Website: <http://miller.riversideunified.org>

Teacher contact information is available on the school website.

For complete and most recently updated RUSD policies and procedures, please refer to the *RUSD Student Information for Parents* available on the RUSD and FAMMS website.

Telephone Numbers:

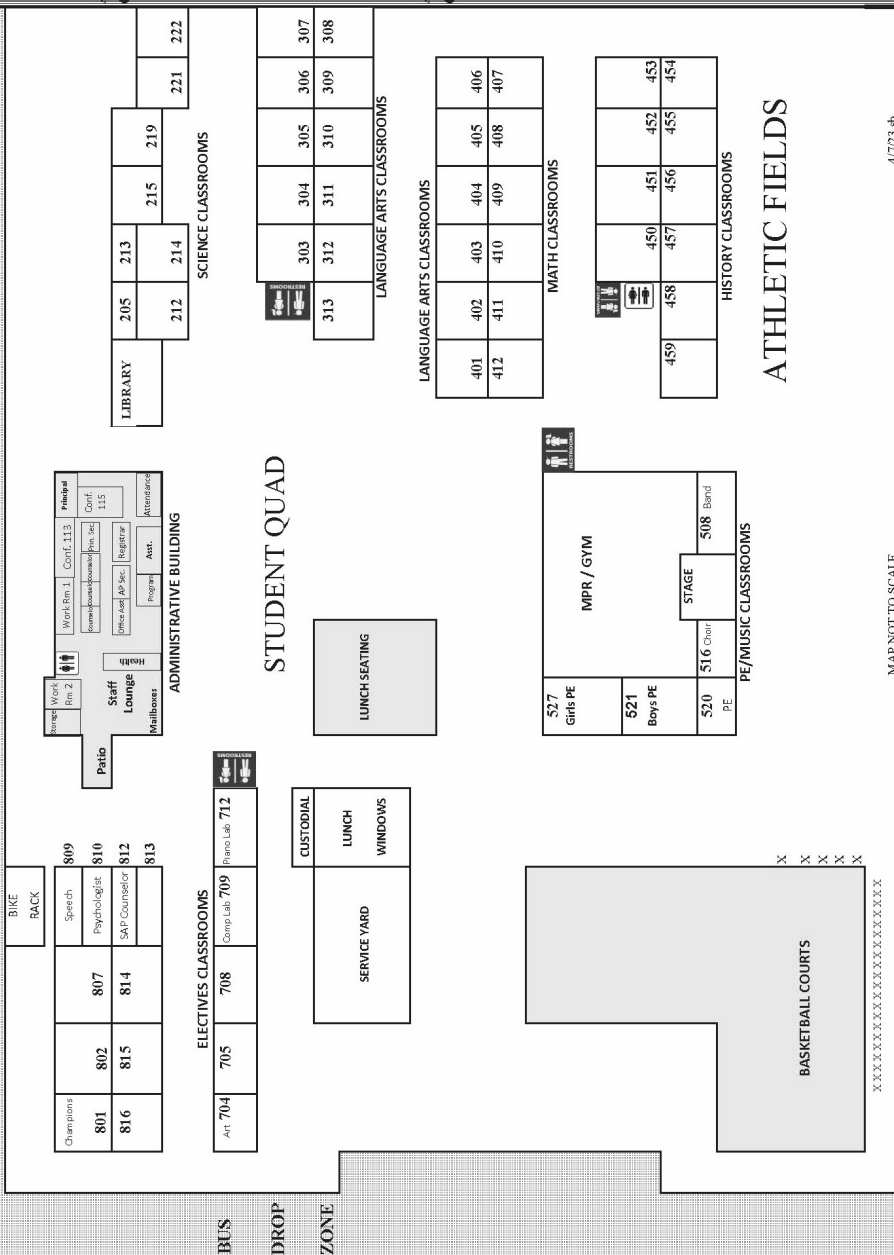
Main Office	(951) 789-8181
Attendance	ext. 57141
Registrar	ext. 57146
Discipline	ext. 57103
Health Office	ext. 57125
Library	ext. 57115
Counselor, 7 th Grade	ext. 57117
Counselor, 8 th Grade	ext. 57034

This *Frank Augustus Miller Student Planner* belongs to:

Name: _____ **Grade:** _____

**** Student planners are the property of FAMMS. Damaging or losing a planner will result in having to purchase a new copy for \$10.****

VISITOR PARKING



4/7/23 db

MAP NOT TO SCALE

Lurin Street / Alta Cresta

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Bell Schedules

Regular Schedule (Monday, Tuesday, Thursday, Friday)

<u>Period</u>	<u>Time</u>
1	8:00 - 8:50
2	8:54 - 9:44
3	9:48 - 10:38
4	10:42 - 11:32
5A	11:36 - 12:26
2 nd Lunch	12:26 - 1:01
or	
1 st Lunch	11:32 - 12:07
5B	12:11 - 1:01
6	1:05 - 1:55
7	1:59 - 2:25

Planning Day Schedule (Every Wednesday)

<u>Period</u>	<u>Time</u>
1 (announcements)	8:00 - 8:40
2	8:44 - 9:20
3	9:24 - 10:00
4	10:04 - 10:40
5A	10:44 - 11:20
2 nd Lunch	11:20 - 11:55
or	
1 st Lunch	10:40 - 11:15
5B	11:19 - 11:55
6	11:59 - 12:35
No 7th Period	

I have 1st or 2nd Lunch (circle one)

RUSD Grade Reporting Calendar

RUSD Report Cards and Mid-Quarter Progress Reports: These grade reports are mailed home from the school district. The Progress Reports are generated at the midway point of every quarter. Please be aware that by the time these progress reports are received by parents in the mail, the grades are normally 1-3 weeks old. To see current class grades, please use the Aeries Parent Portal. Grade Reports will be mailed home on the following dates:

	<i>1st Quarter</i>	<i>1st Semester</i>	<i>3rd Quarter</i>	<i>2nd Semester</i>
Progress Reports	Week of Sept. 18	Week of Nov. 27	Week of Feb. 12	Week of April 29
Report Cards	Week of Oct. 16	Week of Jan. 15	Week of March 18	Week of June 3



Frank Augustus Miller Procedures & Expectations

Books/Digital Devices: Students are assigned textbooks and/or a digital device in math, social studies, language arts, science, and some elective classes. Students use textbooks/digital devices within the classroom and at home. Students are financially responsible for excessive damage or loss to textbooks and digital devices. Special privileges may be withheld for non-payment of fees.

Binders/Composition Books: Composition books are used in ELA, science and math classes by all students. It is recommended that AVID students have one three-ring binder (2-1/2" to 3") to keep work for *all classes* in one notebook. Notebooks and composition books are regularly checked by teachers for required organization and assignments.

Student Planner: One *Student Planner* is given free of charge to every student. It is designed to assist students in being organized and ready to learn in each and every class. The planner pages contain areas for students to record homework assignments for every class.

- **Students** are expected to record homework for each class every day.
- **Parents** are requested to monitor their student's progress/completion of homework by checking the *Student Planner* nightly. Please compare assignments against your student's completed assignments available in the Aeries Parent Portal.
- **Teachers & Parents** may communicate by writing notes in the *Student Planner*.
- **Replacement Student Planners** are available in the library for **\$10.00**.

Backpacks/Book Bags: It is recommended that students use a backpack or book bag to carry their books, notebooks, *Student Planner* and other school materials. Lockers are not available.

Homework Policy: EC 48913, 48913.5; (BP 6154)

Homework is an important and required part of the educational program of the District as it can provide a valuable extension of student learning time and assist students in developing good study habits. Assignments are reasonable in length and appropriate to the grade level and course. The number, frequency, and degree of difficulty of homework assignments will increase with the grade level and maturity of students. Teachers will provide specific information to parents regarding homework requirements. Parents are encouraged to provide an appropriate space and a quiet time conducive to the completion of homework each evening. When students do not have assigned homework, they should be encouraged to spend a block of time reading or perhaps writing letters to friends or relatives.

Common Heading for Assignments:

For all class work in all subjects, students use the same heading placed in the top left-hand corner of the page.

Name
Date
Period
Assign.

Class Syllabus: Teachers distribute a Class Syllabus during the first week of school, it is also available in Google Classrooms. It includes expectations for class achievement, behavior and teacher contact information. A parent and student signature are required to acknowledge class expectations.

Progress Reports: Four RUSD Progress Reports are mailed home at the midway point of each grading quarter. The information on the Progress Report is meant to inform parents of student academic progress and of a possible failing grade(s). There is time to remediate a failing grade prior to the quarter grading period. For questions or concerns, contact the individual teacher.

Students on Campus After-School: The safety of our students is our highest priority. Students are only allowed to be on campus after school hours if being supervised by a teacher, for example, in play practice, dance, flag, athletic, or other practice. Otherwise, students are required to go home immediately after school is dismissed. There is no supervision after 2:45 PM. In the event that parents are not able to pick up their student until later in the day, parents must make alternate transportation arrangements. The Champions After-School Program or PRIMEtime Program are available and are located on the Miller campus. Further information about these programs are available in the main office.



Attend for Success Campaign

Research shows that students who attend school regularly do better in all areas of learning. Frank Augustus Miller is committed to providing students an excellent education. Parents are encouraged to make sure that their student(s) attends school every day. Family trips or vacations should be scheduled during regular school breaks. Student appointments should be scheduled outside of school hours. With

parent and community support, we can make sure that all students succeed.

Student Absence & Attendance: If a student is absent, please call the attendance office or send a note with the student when he/she returns to school.

- If a student has a doctor's appointment, the student should bring the doctor's note to the attendance office. If a student leaves early for an appointment, the doctor's excuse is needed or the absence will be considered unexcused.
- Refer to **California's Compulsory Attendance Law** listed later in the RUSD Parent Handbook.
- All absences must be explained by a prompt phone call or a note from the parent. A request may be made for a medical note for absences exceeding 10 days per year.

Tardy Policy: Students late to class miss out on important information and disrupt classroom learning. Miller has the following consequences for unexcused tardies during each quarter:

Tardy to 1st Period

Tardy	Consequence
1 - 2	Warning and text message home
3 - 4	Lunch Detention, Reflection, message home
5	Wednesday or Saturday Detention & Reflection
6	Lunch Detention, Reflection, & Parent Meeting

Tardy to Periods 2 - 7

The campus is swept during each passing period. Any student tardy to periods 2 - 7 is assigned to lunch detention. Students with habitual tardies may receive additional consequences.

Emergency Cards & Student Permission to Leave Campus: (*RUSD Rules and Regulations 5112.5b*)

Any adult checking a student out of school, **MUST BE LISTED** on the student's emergency card. The adult **MUST HAVE PHOTO IDENTIFICATION**. This policy is enforced for the safety of all students. Students shall be granted permission to leave campus **only** upon the receipt of a written request from a parent/guardian. Excused early release of students is only for the following reasons: to attend the funeral of an immediate family member or close school friend, court appearance, observance of a religious holiday, or a medical/dental appointment. These reasons also apply during the student lunch period.

*** REMEMBER...STUDENTS WILL ONLY BE RELEASED DURING SCHOOL HOURS TO THE PARENT/GUARDIAN WITH PHOTO IDENTIFICATION, OR TO A PERSON WITH A NOTE ALLOWING PARENT PERMISSION TO PICK UP THEIR CHILD. THIS PERSON MUST PROVIDE THE SCHOOL WITH THE PARENT NOTE AND PHOTO IDENTIFICATION.**

Make-Up Work: In every class, make-up work is available to students who are absent. Daily assignments may also be available in Google Classrooms. It is the student's responsibility to get the make-up work and complete missing assignments. Teachers may require students to come after school for help, if needed. Students have one day for every day of absence plus one extra day to complete make-up work.

Late Work: Teachers will accept a late assignment for up to 7 days from the due date. If a missing assignment is shown as "Red" in the Aeries Gradebook, this assignment is late/missing but may still be turned in, a grade penalty may be incurred for being late. Assignments with a grade of "0" are no longer eligible to be turned in or may be accepted at teacher discretion.

Planning Days: Every Wednesday, student dismissal is 12:35 pm. This allows school staff to engage in planning and professional development. Students must be picked up promptly after school if they are not involved in an after-school activity.

Communicating with Frank Augustus Miller Staff: Frank Augustus Miller staff values community and parent input.

- Call the main office to speak with a teacher, counselor, or administrator.
- Email individual teachers. A staff email directory is available through the Frank Augustus Miller Website at miller.riversideunified.org → **Staff Directory menu.**
- Multi-teacher conferences may be set up by calling the main office.

Telephone & Cell Phone Use: Students must make all personal and transportation arrangements with parents before coming to school. Cell phones are to be zipped in backpacks throughout the school day. **During school hours, students MAY NOT text, take pictures, record anything, use the internet, call anyone, receive calls, or share phone pictures without permission of the teacher.** Students using cell phones inappropriately on campus may have their cell phone confiscated, held in the office and returned upon student request after school. School policy may require parents/guardians to pick up any cell phone(s) confiscated from a student more than two (2) times in the school year. Under the CA Ed Code and RUSD Board Policy, cell phone privileges may be revoked by the school site if abused. Students may use a phone located in the office with teacher permission. Parents may call the main office to leave a message to be delivered to their child.

Valuables: Students should leave all important possessions at home. Frank Augustus Miller staff is NOT responsible for the loss of student valuables.

Lunch: Breakfast Price: \$1.50 & Lunch Price: \$3.25

A new meal application must be completed at the beginning of each school year. The grace period will end October 1, 2023. Students approved for free or reduced lunch may have both breakfast and lunch each day. Students are expected to exhibit good manners at lunch as at other times and places on campus and are expected to pick up trash and to help keep the campus clean and neat.

Special Deliveries or Forgotten Items: It is the responsibility of each student to remember all books/digital devices, lunches, assignments, etc., and to not be dependent on parents to bring forgotten items to school. In an emergency, parents may bring school-related items to the student, however, classroom instruction will not be interrupted for the delivery of forgotten items. **Any person bringing items to a student must be included on the student's emergency card or have written permission from the parent/guardian.** To ensure the safety of students, if an individual is not on the student's emergency card or have parent permission or if the item that is being delivered is not school-related, the office staff is unable to contact the student or call the student to the main office.

Library Policies & Information	
Students are welcome to do homework, check out books, or read. Students are expected to follow the school rules of behavior. Talking in the library is limited. Gum, food, and drinks are not permitted. The library closes at 3:00 PM daily.	Remember to ask for assistance if you need it. We are here to
	<u>Library Hours:</u> 7:30 a.m. to 3:00 p.m. We are open both lunches most days
	Students may check out 3 books for 2 weeks

Internet Use Policy: In order to access and search the internet, students and a parent/guardian must sign an Acceptable Use Policy (AUP) at the beginning of the year. Students without a signed Acceptable use policy will be prohibited from using the computers.

Student Activities & Extra Curricular Activities

Eligibility for Student Activities: RUSD students are subject to a 2.0 GPA eligibility requirement in order to participate in extracurricular activities. This eligibility is established four times during the school year by grades earned at the end of each quarter and may also be based upon current class grades.

For your information: for 9th grade fall activities, 8th grade students must maintain a 2.0 GPA at the end of the 2nd Semester in order to be eligible for sports, cheer, band, dance team etc. at the beginning of high school.

Ineligible students may not perform *in any way* with their group during their period of ineligibility. Students remain ineligible until the next grading period.

Positive Student Behavior & Discipline

Miller students act in a respectful manner that allows everyone to be safe and secure in a positive learning environment. Students who meet this expectation are acknowledged and rewarded. Students who choose to behave in an inappropriate way receive instruction and support on positive behavior and consequences that are consistent, firm and fair for all students.

Behavior Acknowledgements:

Miller teachers make personal, positive contacts with students and their parents. Some examples of positive reports are:

- Student scored the highest grade on a test or quiz
- Student has shown significant improvement in class
- Student who has previously demonstrated inappropriate behavior, has adjusted his/her behavior in a positive manner

Progressive Discipline Procedures to Correct Inappropriate Student Behavior:

Inappropriate classroom behaviors such as excessive talking, class disruption, inappropriate language, passing notes or gum chewing detract from the teacher's ability to engage all students in learning.

General classroom procedures used to assist all students to have positive classroom behavior:

- Warning, reminder of school/classroom rules
- Seat change
- Conference with student and parent/guardian conversation
- Time out and parent/guardian conversation
- Detention and parent/guardian conversation
- Office Referral with parent/guardian conversation

****These may be done out of order depending on the severity of the behavior.**

Administration is committed to helping students adjust behaviors so that they are successful. Safety and learning are the primary focus with discipline. (Horseplay, harassment, bullying, fighting, profanity, or defiance of authority is not allowed.)

Consequences are applied based on frequency and/or severity of inappropriate actions:

- Detention
- Wednesday/Saturday School
- Suspension from a class or school
- Behavior Contract/ No Contact Contract
- Administrative Conference
- Parent Visitation to the Classroom
- **All school suspensions require a conference with the assistant principal**

Frank Augustus Miller Behavior Policy

All students and parents are expected to read and understand the Frank Augustus Miller Student Planner including the Frank Augustus Miller Code of Conduct.

Campus Rules:

- FAMMS is a closed campus; all students are expected to remain for the school day.
- Gum is not allowed on the campus.
- Cell phones **MUST** be zipped in backpacks during all classes unless allowed by the classroom teacher or administration.
- Headphones, earbuds, and air pods **MUST** be zipped in backpacks during school hours unless allowed by the classroom teacher or administration.
- Hats, including caps, beanies and hoodies **MAY NOT** be worn indoors, they may only be worn outdoors.
- No studded jewelry, no spike earrings, no wallet chains or other potentially harmful accessories.
- Dress in a manner appropriate for school and follows the RUSD dress code (page 14).
- P.E. lockers are the property of RUSD and, as such, may be subject to search.
- Pepper spray, mace, stink bombs, poppers, and other distractions are not allowed.
- Gambling is not allowed on campus.
- Students bringing bikes, skateboards, scooters, or other forms of personal transportation to school must follow all state laws and school rules, **including wearing a helmet**. Failure to follow these rules will result in loss of privilege to bring personal transportation to school.
- All medication must be checked in through the Health Office with the appropriate district medication forms. This is a District policy.
- Students are expected to be kind to and respectful of others. Any type of bullying or harassment (physical or verbal), including racial, sexual, or other, is unacceptable.
- No buying, selling, or trading of items other than school-sponsored fundraisers is permitted.

Corrective Measures: The school has jurisdiction both to and from school. Students, who become involved in misconduct while under the jurisdiction of the school, will be subject to appropriate disciplinary actions. Depending upon the nature of the misconduct, one or more of the following actions may be taken by school officials:

- Conference with the student by teacher, counselor, or administrator.
- Phone, email, or letter contact of parent by teacher, counselor, or administrator.
- Detention assigned by teacher, counselor, or administrator.
- Referral to counselor, administrator, or School Attendance Review Board.
- Parent conference with teacher, counselor, or administrator.
- Parent visitation to classes.
- Assignment to Saturday/Wednesday School or detention.
- Suspension from class, school activity (including school dances), or school
- Police report
- Expulsion from Riverside Unified School District-Incident for Suspension/Expulsion under California Education Code.

Incident for Suspension or Expulsion under Education Code Section 48900:

1. Caused, attempted to cause, or threatened to cause physical injury to another person.
2. Willfully used force or violence upon another person, except in self-defense.
3. Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object.
4. Unlawfully possessed, used, sold, otherwise furnished, or was under the influence of any controlled substance, alcoholic beverage, or intoxicant of any kind.
5. Unlawfully offered, arranged, or negotiated to sell any controlled substance, alcoholic beverage, or intoxicant of any kind, and then sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented same as such controlled substance, alcoholic beverage, or intoxicant.
6. Committed or attempted to commit robbery or extortion.
7. Caused or attempted to cause damage to school property or private property.
8. Stole or attempted to steal school property or private property.
9. Possessed or used tobacco, or products containing tobacco or nicotine products.
10. Committed an obscene act or engaged in habitual profanity or vulgarity.
11. Unlawfully possessed, offered, arranged, or negotiated to sell any drug paraphernalia.
12. Disrupted school activities or otherwise willfully defied the valid authority of school staff (suspension from class by a teacher)
13. Knowingly received stolen school property or private property.
14. Possessed an imitation firearm. Imitation firearm means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
15. Committed or attempted to commit a sexual assault or committed a sexual battery.
16. Harassed, threatened, or intimidated a student who is a complaining witness or witness in a school disciplinary proceeding for the purpose of preventing that student from being a witness and/or retaliating against that student for being a witness.
17. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
18. Engaged in, or attempted to engage in, hazing. Hazing means a method of initiation or pre-initiation into a student organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective student.
19. Engaged in an act of bullying, including, but not limited to, committed by means of an electronic act.*
20. Aided or abetted the infliction or attempted infliction of physical injury on another person.
21. Made terrorist threats against school officials and/or school property. A terrorist threat includes any written or oral statement by a person who willfully threatens to commit a crime which will result in death or great bodily injury to another person or property damage in excess of \$1,000, with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out.

SUSPENSION FROM CLASS BY A TEACHER

EC 48910; (BP 5144.1)

After other means of correction have failed to bring about proper conduct, a teacher may suspend a student from their class for the remainder of the day and the following day for any act listed in "Grounds for Suspension and Expulsion" above. A teacher also may refer a student to the principal or designee for consideration of suspension from school.

As soon as possible, the teacher will ask the student's parent to attend a parent-teacher conference regarding the suspension. A counselor or psychologist may attend the conference if it is practicable, and a school administrator will attend if either the parent or teacher so requests.

Additional grounds for suspension and expulsion for students in grades 4 through 12 include:

1. Committed sexual harassment. Sexual harassment means conduct which, when considered from the perspective of a reasonable person of the same gender as the victim, is sufficiently severe or pervasive as to have a negative impact upon the victim's academic performance or to create an intimidating, hostile, or offensive educational environment.

2. Caused, attempted to cause, threatened to cause, or participated in an act of hate violence. Hate violence includes injuring or intimidating a victim, interfering with the exercise of a victim's civil rights, or damaging a victim's property because of the victim's race, ethnicity, religion, nationality, disability, gender, gender identity, gender expression, or sexual orientation; a perception of the presence of any of those characteristics in the victim; or the victim's association with a person or group with one or more of those actual or perceived characteristics.
3. Intentionally engaged in harassment, threats, or intimidation against district personnel or students that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of school personnel or students by creating an intimidating or hostile educational environment.

EXPULSION RECOMMENDATIONS AND DECISIONS

EC 48915, 48918; (BP 5144.1)

A student who is found to have committed any of the following acts must immediately be suspended from school and recommended for expulsion:

1. Possessed, sold, or otherwise furnished a firearm.
2. Brandished a knife at another person.
3. Unlawfully sold a controlled substance.
4. Committed or attempted to commit a sexual assault or committed a sexual battery.
5. Possession of an explosive.

For all other acts, a decision to recommend a student for expulsion must be based upon a finding of either or both of the following:

1. Other means of correction are not feasible or have repeatedly failed to bring about proper conduct.
2. Due to the nature of the act, the presence of the student causes a continuing danger to the physical safety of the student or others.

INVOLVEMENT OF LAW ENFORCEMENT

EC 44014, 48902; (BP 5144.1)

Whenever any district employee is attacked, assaulted, or physically threatened by a student, the incident must be promptly reported to the appropriate law enforcement authorities. Additionally, the principal or designee must notify the appropriate law enforcement authorities, within specified timelines, of any acts committed by students occurring on school grounds that involve:

1. Assault with a deadly weapon or instrument
2. Sexual battery or sexual assault
3. Controlled substances, alcoholic beverages, or intoxicants
4. Firearms or explosives
5. Any dirk, dagger, ice pick, knife having a blade longer than 2½ inches, folding knife with a blade that locks into place, razor with an unguarded blade, taser, or stun gun (as defined in PC 244.5(a)), any instrument that expels a metallic projectile, such as a BB or a pellet, through the force of air pressure, CO2 pressure, or spring action, or any spot marker gun

Whenever the principal or designee reports a criminal act committed by a student with exceptional needs, the principal or designee will ensure that copies of the student's special education and disciplinary records are provided to law enforcement authorities for consideration.

WITHHOLDING PARTICIPATION IN PROMOTION AND END-OF-YEAR ACTIVITIES

The principal of a school may deny a student's participation in end of the year student activities including: participation in graduation or promotion activities, participation in graduation ceremonies, and any other end of the year student activities for students who owe money for fines or damages to school district property. In addition, the principal may deny a student's participation in end of the year activities due to inappropriate behavior or misconduct.



Cell Phone Policy



Frank Augustus Miller practices a Personal Electronics “Zip It Away” policy to provide students with an optimal educational environment for all students in every classroom while on campus.

We ask parents to please reinforce the school “Zip it Away” policy and encourage students to follow these guidelines throughout the school year. As a reminder to parents, if you need to get a message to your child during the school day, call the main office at 951-789-8181 and the message will be relayed to your child. Your child may also come up to the office and use the phone to contact parents. We truly appreciate parent support in this effort to maximize the student learning environment!

“Zip It Away” Policy

- An impediment to the instructional process at school is the student use of personal electronics (cell phones, earbuds, accessories)
- The expectation is that once students enter campus, all personal electronics (cell phones, earbuds, & accessories) are silenced and “zipped away” in a backpack (not in a pocket)
- Personal electronics are expected to remain “zipped away” while students are on campus
- Personal electronics may only be removed from the backpack with teacher/staff permission for instructional or personal use

Violations of the Policy



- **1st Violation:** Verbal warning by the teacher
- **2nd Violation:** Verbal warning by the teacher and parent notification that any future offense will result in the student receiving an Office Referral
- **3rd Violation:** Office Referral, phone is held in the office for student pick-up at the end of the school day
- **4th Violation:** Office Referral, phone is held in the office for **PARENT** pick-up
- **5th Violation:** Student is no longer allowed to bring personal electronics (phone, earbuds, etc.) to school for the remainder of the school year



RUSD Academic Honesty Policy

1. The Board of Education believes academic dishonesty/cheating is the most destructive action within the learning process. Academic dishonesty or cheating undermines the process of learning and destroys student integrity and trust which are essential in student/teacher relationships. The student who seeks a dishonest advantage over his/her fellow students is pursuing an action which is unacceptable to both peers and society. The long-range goal of this regulation is to create and maintain an atmosphere of honesty within the District. (Regulation 5131.9)
2. Students will be considered guilty of academic dishonesty/cheating if they:
 - a. Knowingly represent the work of another as their own. Examples include, but are not limited to, the copying of someone else's homework, class work, essay or project, and/or paying for formula papers or reports.
 - b. Use or obtain unauthorized assistance in any academic work. Examples include, but are not limited to, using "crib" notes or an electronic device capable of storing information, copying another person's test answers, obtaining exam materials, questions or answers prior to the exam, and excessive contribution from others.
 - c. Give unauthorized assistance to another student. Examples include, but are not limited to, passing "crib" notes, allowing another student to copy homework, class work or tests, and providing others with exam materials, questions, or answers before an exam.
 - d. Alter grades or answers on any written schoolwork or other school document. Examples include, but are not limited to, giving unearned points to another student, changing answers after work has been graded, and changing points after work has been returned.
 - e. Commit plagiarism. Plagiarism is the use of someone else's words and/or ideas without giving credit. Examples include, but are not limited to, the copying and/or paraphrasing of encyclopedia entries or information taken from the Internet, copying or paraphrasing ideas in Cliff's, Barron's or other similar "notes" or the copying or paraphrasing of critical sources as if they were one's own words or ideas.
3. Incidents of academic dishonesty/cheating refer to cheating in any class during the entire time the student attends a particular school in this district.

Consequences for Academic Dishonesty/Cheating

1. First Offense: Student will receive a discipline referral, a zero on the assignment and parent contact will be made.
2. Second Offense: Student will receive a discipline referral, a zero on the assignment, and parent contact will be made. The student will receive a Saturday School.

Third Offense: Student will receive a discipline referral, a zero on the assignment, parent contact will be made. A Principal Conference will be scheduled with the parent and the student may be suspended for 1-2 days or be given other appropriate consequences. The Principal may remove the student from leadership positions and extracurricular activities.



RUSD

RIVERSIDE UNIFIED
SCHOOL DISTRICT

2022-23 RUSD STUDENT DRESS CODE

RUSD provides engaging, innovative, and equitable learning experiences for all students.

The Board Policy 5132 (Dress & Grooming) was revised to:

Support a safe and inclusive learning environment.

Reduce social conflict and peer pressure.

Allow for students' self-expression.

ALLOWABLE

Shirts/Tops/Dresses

- All shirts, tops or dresses must have at least one strap to secure over the shoulder or neck.

Pants/Sweatpants/Shorts/Skirts/Dresses

- All pants, sweatpants, shorts, skirts and dresses must cover undergarments.
- Straps on undergarments and visible waistbands are acceptable.

Shoes

- All styles of shoes are allowed.
- Activity-specific shoes are required for physical education (PE), outdoor and co-curricular activities.

Sun protective clothing

- Hats and sunglasses for outdoor use during the school day, without a physician's note or prescription.

NOT ALLOWABLE

Inappropriate Clothing

- Clothing or accessories with images or language that depict:
 - violence
 - drugs or alcohol (or any illegal item or activity)
 - hate speech, profanity, or pornography (including symbols)
 - Anything that could create a hostile or intimidating environment based on any protected class.
- Undergarments, sheer materials and swimwear of similar design worn as outerwear.

Headwear

- Headwear or clothing that obscures the face (except as a religious observance or health/safety-related guidelines, including health and safety facial coverings).

Gang Affiliated Apparel

- In consultation with law enforcement or other gang experts, the school administration may limit clothing or apparel where there is a reasonable basis for identifying clothing as gang affiliated.

PROGRESSIVE INTERVENTION

Students and parents have the primary responsibility for dress and grooming. The school district and individual schools are responsible for ensuring that a student's dress and grooming does not interfere with the health or safety of any student, and does not contribute to a hostile or intimidating learning environment.

No academic grade of a student shall be adversely affected based on non-compliance with the dress code, except Physical Education when failure to wear appropriate apparel arises from circumstances within the student's control.

Dress code violations will be resolved quickly to reduce loss of instructional time and addressed privately with individual students.

School sites will implement progressive interventions for dress code violations:

- Warning and self correct due dress code violation
- Offer students a change of nondescript and/or school-specific clothing
- Offer parent/guardian the opportunity to bring a change of clothes.
- Repeated violations may result in a parent-school conference and/or other means of correction

Refer to **Board Policy 5132** or bit.ly/RUSDParentStudentHandbook.
If you have questions, please contact your school site administration.

REVISED JULY 2022

Frank Augustus Miller Banned Items



Do Not Bring These Items to Frank Augustus Miller:



- Weapons and replica weapons
- Illegal substances and paraphernalia including but not limited to alcohol, drugs, tobacco and vape products.
- No valuables or large amounts of money – **Frank Augustus Miller staff is not responsible for any lost or stolen items.**
- Food or drink items may not be brought to school for the purpose of sharing or selling. The only food or drink that students may have at school is for their own lunch or snack.
- A parent/guardian may not deliver lunch for anyone other than their own child.
- Permanent markers are not allowed on campus.
- Gum IS NOT allowed campus.
- Energy Drinks ARE NOT recommended to be consumed at school



Frank Augustus Miller Open Access Policy

Access to RUSD technology resources is provided to students who agree to act in a considerate and responsible manner. Prior to being allowed access to the internet at school or through technology resources provided through RUSD, students and their parents must sign the RUSD Acceptable Use Consent Form acknowledging their responsibilities. Students must comply with RUSD standards and honor this agreement to be permitted the use of RUSD technology.

RUSD technology resources are provided to students to conduct research, access curriculum resources, enhance parent involvement, complete assignments, and communicate with others in furtherance of their education. Access is a privilege, not a right; as such, general rules of school behavior apply. Just as students are responsible for good behavior in a classroom or on school grounds, they must also be responsible when using school computer networks or personal technologies. Review this policy located in the RUSD Parent Handbook or use the link to view/download a copy of the [Acceptable Use Policy](#). **If a student violates any of these rules, his/her use may be terminated and future access may be denied. Disciplinary action may also result.**

RUSD Promotion Ceremony Participation Criteria

EC 48070, 48070.5, 51101; (BP 5123)

Beginning August 2022, middle school students must pass a specific number of classes in order to participate in the middle school promotion ceremony.

1. The 8th grade class promoting in May 2024 (and every 7th grade class thereafter) will be required to pass 20 classes out of the possible 24 classes attempted over two years to participate in the promotion ceremony.
2. Passing a class is defined as earning a semester grade of 'A, B, C, or D'
3. Students receiving a 'F' semester grade will be allowed the opportunity to remain eligible for the promotion ceremony by participating in academic interventions available at the school site.
4. A 7th grade student who earned an 'F' semester grade in math or language arts may remain eligible for the promotion ceremony participation by earning a meeting or exceeding the standard on the California Assessment of Student Performance and Progress (CAASPP) in math or language arts. This will validate a passing mark for both 1st and 2nd semester of the content area. This option is available only to 7th graders, because CAASPP scores are not reported by California until August.
5. Students entering a middle school after the start of the school year will be required to pass five out of six possible classes taken for the full semester(s) they attend the RUSD middle school to participate in the promotion ceremony.
6. If a student is considered in jeopardy of not participating in the promotion ceremony, an Individual Promotion Plan (IPP) may be completed by a designated school representative, student, and parent. The goal of the IPP is to identify a plan of action that will be taken by all stakeholders to assure the student's participation in the promotion ceremony.

The purpose of the middle school promotion ceremony criteria is founded on two tenets. RUSD seeks to:

- Motivate every middle school student to pass all classes, and
- Prepare every middle school student for the rigor of high school, college, and career.

Should you have any questions about the promotion ceremony participation ceremony, please contact your child's middle school counselor or principal for clarification.



8th Grade End of the Year Activities

At the end of each school year, FAMMS offers three special activities for students promoting to high school: the 8th grade picnic, 8th grade dance, and the promotion ceremony. Each of these activities offers students a fun, free, and safe way to spend time with friends commemorating their final year at FAMMS.

Field Trip: Near the end of the school year, all eligible 8th grade students may spend the day off-campus and have the opportunity to participate in a variety of activities. PTSA sponsors the trip and all costs are covered including lunch, snacks, and drinks.

Dance: The 8th grade dance is an evening event at FAMMS. This dance is an exciting culminating event for all eligible 8th grade students. There is no admission charge and ASB provides refreshments.

Promotion Ceremony: Promotion takes place the morning of the last day of school on the FAMMS field. The ceremony takes approximately one hour and students receive a Certificate of Promotion.

Eligibility for 8th Grade Activities: Information with final dates and additional details for each activity are provided closer to the scheduled dates. However, we want to inform students and families well in advance of the requirements for students to attend. In order to remain eligible for participation in each of these activities, students must be in good standing with regards to discipline and grades and must meet promotion requirements. The infractions that put a student in jeopardy of losing activities privileges are outlined below.

Participation Criteria:

- Students MUST meet the RUSD Middle School Promotion Ceremony Criteria and pass 20 of 24 classes over the course of middle school. Students not meeting promotion criteria will not be allowed to attend the 8th grade picnic, 8th grade dance, or the 8th grade Promotion Ceremony.
- **Any suspension during the school year for drugs/alcohol/tobacco/vape.**
- Any suspension that occurs after Spring Break.
- More than two discipline Office Referrals that occur after Spring Break.
- Must not accumulate more than 6 total days of suspension during the school year.

*The final decision on eligibility for participation in each activity is at the discretion of administration.

Awards and Recognition

Frank Augustus Miller recognizes successful students. Students who receive awards may be recognized through school announcements and the school website. Students may be awarded ribbons, medals, certificates, plaques, pins, or trophies for outstanding achievements. At the end of the school year, eighth grade students are recognized and given a variety of awards in areas of outstanding achievement, citizenship, effort, attendance and "School Plus 2" (extra-curricular activities).

Sample 8th Grade Awards

Presidential Academic Awards	Distinguished Student Awards
Extra-Curricular Activities Awards	Honor Roll Awards
Department Awards	Community Awards

Ongoing and Recurring Programs: ***C4 Celebration*** – Each month, teachers select a student who best represents Caring, Connected, Committed, or Collaborative. Students attend a ceremony with the principal to receive the award. ***Honor Roll Recognition:*** Students with a 4.0 GPA receive a Highest Honors Award, a GPA of 3.7-3.99 receive a High Honor Award and a GPA of 3.33-3.69 receive an Honors Award at semester award ceremonies or the *Macawesome* Assembly.

STUDENT CHROMEBOOK POLICIES

Guidelines and rules for the “care and feeding” of Chromebook computers

Expectations include:

- Treat the Chromebook carefully. Do not toss it, stack items on it, sit on it, etc. this may cause the screen to crack.
- Bring the Chromebook to school each day with the battery fully charged. Do not let the battery go dead as this shortens the life of the battery.
- Do not “feed” the Chromebook. Keep food and drink away.
- Secure the Chromebook out of sight when walking or riding in a vehicle.
- Store the Chromebook in a backpack or case when coming to and from school.
- The Chromebook is for the assigned student’s use in school and should NOT be shared with other students or left unattended. The Chromebook may be used by family members, it may not be shared with friends and neighbors.
- Do not purposely remove any barcode label or name tag from the Chromebook. There is a district penalty and a school site charge of \$5.00 for all purposely removed labels.
- Report missing labels immediately and no penalty will be assessed.
- Chromebooks may not be defaced, such as tagging with a permanent substance or scratching. No stickers and decorations. Charges for permanent damages will be assessed and they are not covered by insurance.
- Do not access or store inappropriate materials on the Chromebook. School rules apply at all times.
- Chromebooks are the property of Riverside Unified School District and Miller Middle School and may be searched by district employees at any time.
- Report loss, theft, or damage as soon as possible to the Library.
- Students should be aware that the district Acceptable Use Policy signed by both the parent and student constitutes a contract for the appropriate care and use of the Chromebook. Violations of the signed contract may result in loss of the Chromebook on a temporary or permanent basis.
- Inappropriate use of a Chromebook is subject to discipline procedures by the school site.



Google Suite

To keep track of homework, classwork, tests, and course information, students and parents use the Google Suite and Aeries Portals. Teachers have Google Classrooms that are up to date. It is important for students and parents to be able to access this information on a regular basis.

Students and parents access Google Classroom using the student Chromebook logged in with RUSD username and password and go to <https://classroom.google.com>. See page 4a for login help.






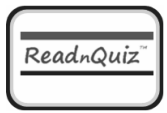





Directions for Accessing Aeries Portal

A FAMMS expectation is for students and parents to monitor student achievement on a weekly basis. The Aeries Portal provides parents and students with a secure, convenient way to monitor student grades, missing assignments, attendance data, class schedules and unofficial transcripts from any internet-connected device. **Directions** for creating an Aeries Portal account are available for download from the FAMMS website → Parents Menu along with a short **video tutorial**. Parent and Student Aeries Portal Accounts are auto-created by the district, to access your account:

1. Go to the FAMMS Website → Parents menu → Aeries Parent/Student Portal
2. Click on the Forgot Password link
3. Check your email for a message from RUSD Parent to reset your password



Student Passwords

	User Name	Password		
  chromebook 	RUSD Email Address FirstLast000@riversideunified.org First name+last name+last three digits of student ID# Example: BenWebber000 (for Ben Webber, student ID# 427000)	First Time Password: <u>Capital</u> first name initial, <u>lowercase</u> last name initial, first three numbers of student ID #, 2-digit birth month, and 2-digit birthdate. Example: Bw4270217 (for student Ben Webber , student ID # 427000 , Date of Birth: 02/17/2004)		
	User Name	Password	Change Password	Website/Use
	RUSD email address	Set to existing student Google password	Check current grades, missing assignments, test scores, attendance, etc.	Check student grades https://aeriesportal.riversideunified.org/parent
	Log in with Clever			
	sbali123456 (first initial of first name+first 4 letters of last name+ ID#)	123456 (student ID #)		Use the ReadnQuiz link available on the FAMMS school website.
	sbali123456 (first initial of first name+first 4 letters of last name+ ID#)	read		FAMMS Library Catalog https://destiny.riversideunified.org/
	 Log in with Riversideunified.org account.			Access Clever from the FAMMS website → Student Menu
	Log in with Google if you're a student: 			Access Clever from the FAMMS website → Student Menu

School Plus 2

What is School+2? Miller encourages all Macaws to participate in school and at least two extra-curricular activities throughout the school year. Students who are connected to the school environment have a greater likelihood of academic success, attending school regularly, and staying in school longer.



FAMMS Miller Pillars



We Challenge Our MACAWS to Become C⁴ Students:

Caring - Students show **compassion** and **empathy** by understanding the feelings of others. They are **considerate**, **fair** and **kind**.

Connected - Students understand others and are able to **communicate** their thoughts and feelings in a confident, articulate manner verbally and in writing. Students participate in at least two school events/activities/clubs each school year.

Committed - Students **work hard** and try to do their best, always. They **persevere** and are not discouraged by obstacles. They find innovative ways to **overcome challenges** and achieve their goals.

Collaborative - Students value input from others and **make useful contributions** to the group. They are **open-minded** and look at all viewpoints. Students work effectively and willingly with others.

Macaws are...

1. Caring
 2. Connected
 3. Committed
 4. Collaborative
-

Safe Walking Practices for Students

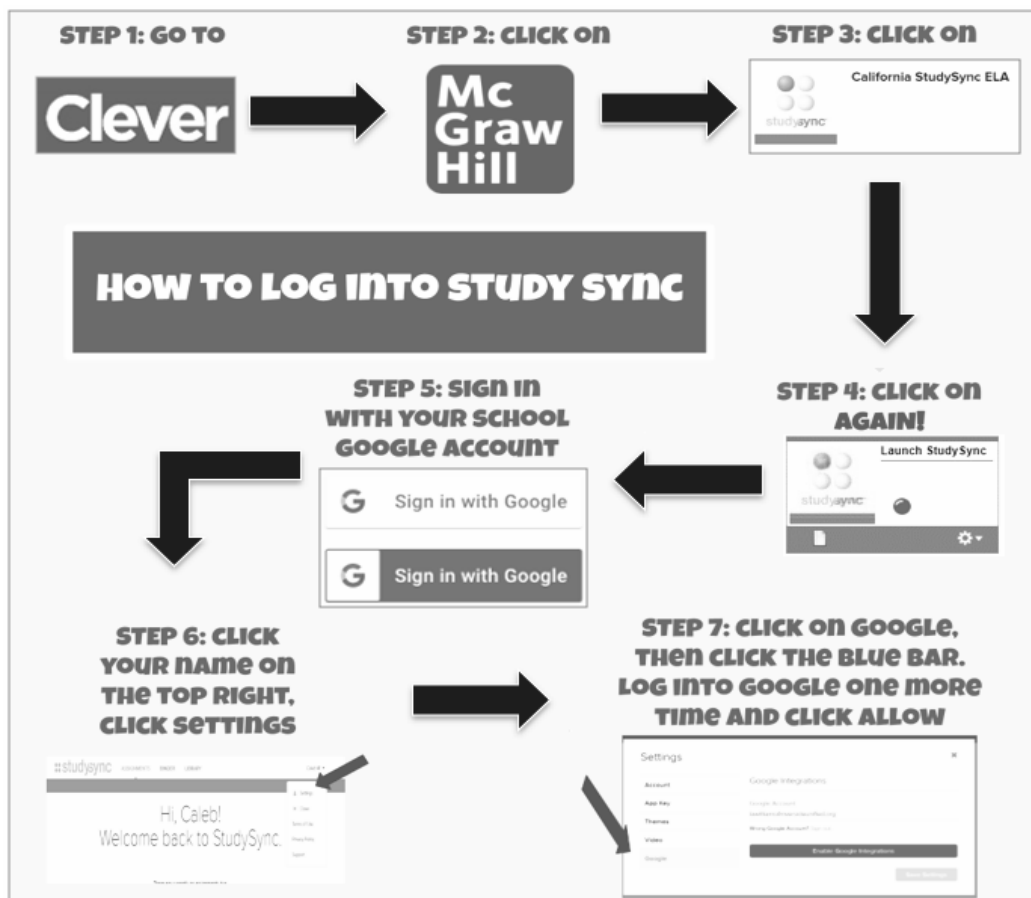
Reports of abductions or attempted abductions in surrounding communities have brought to light how important it is for children and families to always be alert and aware of their surroundings when going to or coming home from school. Our teachers routinely speak to students about safety practices. Parents also are encouraged to review this information with their children.

Some important safety tips include:

- Students should know their address and parent's home/work/cell phone numbers.
- A route to and from school should be determined between parents and their student(s). Students should not deviate from this agreed upon route.
- Students and parents should agree when the student is expected home after school. The student should not deviate from this plan unless the parent has given permission.
- If parents are working or not at home in the afternoon, their student(s) should call them to confirm they arrived home safely.
- Parents should also identify "safe havens" along the student's walk path should they need a safe place to go when they become threatened or scared. These safe havens may be homes of good neighbors, public facilities such as libraries, and public transportation.
- Students should be alert to their surroundings and avoid unfamiliar or suspicious individuals.
- Students should avoid approaching areas that are dark, alleys, abandoned homes, or areas known to be particularly dangerous (such as areas where homeless or gangs are present).
- If students notice something suspicious, they should notify an adult even if they are not sure what exactly is going on. Students should develop skills to be good observers and be able to provide specific details of an incident.
- When approaching unfamiliar individuals, students should walk with confidence and purpose.
- Students should never walk to/from school alone. Students should be accompanied by a sibling, parent, or group of friends ("walking school bus"), classmates, or neighbors.
- Students should never talk to strangers, no matter how "nice" they may appear.
- Students should be reminded that it is not their responsibility to "help" a stranger who says they are lost or are missing a pet.
- If an unfamiliar vehicle approaches a student on their way to/from school, they should **NOT** stop to talk to the occupants. Instead, they should run away and notify an adult, such as school staff.
- Students should always use crosswalks when crossing a street.
- When possible, students should cross at signalized intersections.
- While crossing a street or approaching heavy traffic, students should refrain from using cell phones or portable media players especially those with earphones or earbuds.
- When crossing a street, students should look left, then right, and left again for vehicles before leaving the curb.
- When crossing a street, students should check that approaching drivers have eye contact with them to ensure that the driver is aware of their presence.
- Students need to be reminded to stay visible when in the proximity of vehicles. Students should not walk between parked cars or put themselves in a position where the drivers cannot see them.

Directions for using Study Sync

1. To log into Study Sync: Go to Clever → McGraw Hill → StudySync ELA → Launch StudySync → Sign in with Google → Click on your name in the top right → Click on Settings → Click on Google → Click on blue bar → Log into Google → Click Allow



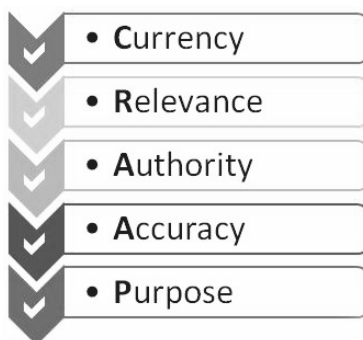
 studysync®

Academic Language Links – Claim, Reason, Evidence

Word	Antonym Phrase	Transition	Synonym Phrase	More Synonyms
A claim or thesis	does not question or tell why	rather	It is an assertion or statement which expresses a position.	Assertion Argument Hypotheses Proposition Main Idea
A reason	is not an excuse for an action, decision or belief	instead	It is a justification that explains your claim or position.	Explanation Elaboration Proof Justification
Evidence	is not a guess or prediction	rather	It is relevant information and/or disproves an idea.	Facts/Statistics Supporting details Quotes from text Proof
<p>Claim: v- to request or demand as a right; to state as fact n- a thing demanded; assertion Reason: v- to consider logically, to persuade by logic n- basis or motive of an action, decision or conviction Evidence: v- to make plain or attest n- that which serves to make clear or prove * Webster's New World Dictionary</p>				

Evaluating Sources (Sourcing)

1. What type of source is this, and who created it?
2. When was this written or produced?
3. Is this a primary or secondary source?
4. What is the time difference between the event and the creation of this source?
5. What do you know about the time period that might help you understand this work?
6. What was the author's purpose in creating this?
7. What is the author's perspective or bias?
8. How might the author's bias affect the source?



CLOSE READING

First Read: Get the Gist





- Discuss the title – make predictions
- Source it – is it credible?
- Number the paragraphs in the left margin
- Skim and circle unknown vocabulary
- Define vocabulary (individually, jig-saw, or whole class)

123

Second Read: Dig Deeper



- Read whole class
- Chunk the text
- Identify the author's claim OR the main idea  in each chunk (underline, write, or draw a picture in the margin)
- Put a question mark next to anything you still have a question about 

Third Read: Make Meaning

- Individual reading
- Connect to purpose
- Extend with does/says, paraphrasing, or claim/evidence/reason
- Summarize



Creating a Language-Rich Environment with Academic Language Scripts

Requesting Assistance

- Could you please help me?
- I'm having trouble with this. Would you mind helping me?
- Could you please show me how to do/write/draw/pronounce/solve...?

Interrupting

- Excuse me, but... (I don't understand.)
- Sorry for interrupting, but... (I missed what you said.)
- May I interrupt for a moment?
- May I add something here?

Asking for Clarification

- Could you repeat that?
- Could you give me an example of that?
- I have a question about that: ...?
- Could you please explain what _____ means?
- Would you mind repeating that?
- I'm not sure I understood _____. Could you please give us another example?
- So, do you mean...?

Probing for Higher Level Thinking

- What examples do you have of...?
- Where in the text can we find...?
- I understand _____, but I wonder about...?
- How does this idea connect to...?
- If _____ is true, then...?
- What would happen if...?
- Do you agree or disagree with his/her statement? Why?
- What is another way to look at it?
- How are _____ and _____ similar?
- Why is _____ important?
- How do you know that? Can you give an example?
- Is there another way to look at this?

Expressing an Opinion

- I think/believe/predict/imagine that...?
- In my opinion...?
- It seems to me that...?
- Not everyone will agree with me, but...?

Building on What Others Say

- I agree with what _____ said because...?
- You bring up an interesting point, and I also think...?
- That's an interesting idea. I wonder...? I think...? Do you think...?
- I thought about that also, and I'm wondering why?
- I hadn't thought of that before. You make me wonder if...? Do you think...?
- _____ said that... I agree and also think...?
- Based on the ideas from _____, _____, and _____, it seems like we all think that...?"
- That's an excellent point, and I would add...?

Soliciting a Response

- Do you agree?
- _____ (name), what do you think?
- Can someone else ask a question or offer an opinion?
- _____ (name), what did you understand from that answer?

Disagreeing

- I don't really agree with you because...?
- I see it another way. I think...?
- My idea is slightly different from yours. I believe that _____ I think that...?
- I have a different answer than you...?

Offering a Suggestion

- Maybe you/we could...?
- Here's something you/we might try...?
- What if you/we...?

Classroom Reporting

- _____ (name) explained to me that...?
- _____ (name) pointed out that...?
- _____ (name) mentioned that...?
- _____ (name) shared with me that...?
- _____ (name) brought to my attention that...?
- _____ (name) pointed out something (interesting/intriguing/surprising);...?



R.A.C.E.S.



What is the R.A.C.E.S. Writing Strategy?

R.A.C.E.S. is a writing strategy for answering open ended questions.

R

RESTATE the question.

Turn the question around into a statement.

- Take the prompt & cross off the question word.

EXAMPLE: Question: Why is it important to recycle?

Restate: It is important to recycle, because...

A

ANSWER the question.

Answer all parts of the question.

- This can sometimes be done in the same sentence as "R" above.

EXAMPLE: Answer: It is important to recycle, because it keeps our natural environment clean.

C

CITE evidence.

Use key details and facts from the text to support your answer.

* According to the text..

* I know _____, because...

* The author says..

* For example....

E

EXPLAIN your reasoning.

Explain why this text evidence clearly supports your answer.

* This shows that...

* This is why...

* This proves....

* This evidence tells us...

* This means...

* It is clear that...

S

SUMMARIZE your information

Summarize your information. Restate the question with your conclusion.

* Therefore...

* For these reasons...

* That's why...

* In summary...

You can go to **COLLEGE**

A–G Requirements*

California State University ♦ University of California

A History 2 Years Required	1 2
B English 4 Years Required	1 2 3 4
C Mathematics 3 Years Required 4 Years Recommended	1 2 3 4
D Laboratory Science 2 Years Required 3 Years Recommended	1 2 3
E Foreign Language 2 Years Required 3 Years Recommended	1 2 3
F Visual and Performing Arts 1 Year Required	1
G College Prep Elective 1 Year Required	1

* Grades of C or better required.



WRITING

- Cornell Note-Taking
- Learning Logs
- Quickwrites and Reflections
- Process Writing
- Peer Evaluation
- Authentic Writing

READING

- Deep Reading Strategies
- Note-Taking
- Graphic Organizers
- Vocabulary Building
- Summarizing
- Reciprocal Teaching

ORGANIZATION

- Binders and organizational tools
- Calendars, planners, and agendas
- Graphic organizers
- A focused note-taking system
- Tutorials and study groups
- Project planning and SMART goals



INQUIRY

- Skilled Questioning Techniques
- Costa's Levels of Thinking
- Socratic Seminars
- Tutorials
- Investigations
- Questions that Guide Research

COLLABORATION

- Socratic Seminars
- Tutorials
- Philosophical Chairs
- Group Activities and Projects
- Peer Editing Groups
- Service Learning Projects

Never settle for less than your best.

[illegible]



**Frank Augustus Miller Middle School
Community Expectations
2023 - 2024**

I, _____ on _____ participated in
Print Student Name **Date**

the review of Frank Augustus Miller Middle School's Behavior Policy. I understand that these expectations and behavior policies are located in my Student Planner, which I am expected to carry with me daily to school. I am aware and understand the following topics reviewed in today's presentation:

- School-wide Goals
- Community Expectations (We...Take care of ourselves, each other, and our school)
 - Lunch, cell phone policy, before/after school dismissal
 - Behavior misconduct and consequences
- Conflict Resolution
- 7th and 8th Grade Promotion/Activities Criteria
- Attendance Procedures
- Student Chromebook Policies

I was provided the opportunity to ask clarifying questions and understand that I have the opportunity to seek help from any staff member at school.

Student Signature

Date

Grade

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