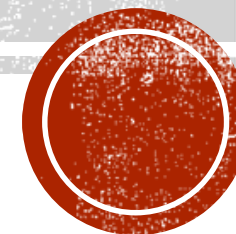




AERIES.NET GRADEBOOK

RUSD PROGRESS REPORTS QTR. 1

Frank Augustus Miller Middle School



Prepared by S. Balice
Frank A. Miller Middle School

Revised 9/18/17

RUSD PROGRESS REPORTS, QTR. 1

- The purpose of the RUSD Qtr. 1 Progress Report is to inform parents that their child is “**IN DANGER OF FAILING**” a class(es) at the Quarter 1 Report Card grading period.
- RUSD Progress Reports are mailed home to parents/guardians.
- Teachers **WILL ASSIGN D and F letter grades ONLY and assign comment #06 to these students** on RUSD Quarter Progress Reports this year.
- **DO NOT** assign letter grades of **A, B, and C** on the Progress Report.
- Teachers must notify parents of **possible Failing** grades.



ADDING GRADES & COMMENTS

- From the Navigation Tree on the left, select **Grades**.

Aeries
Student Information System

2017-2018 Miller Middle School Susannah Balice

Find Students...

Pages Reports Favorites

Filter Pages...

Home Attendance Attendance by Photo Attendance by Photo (New) **Gradebook** **Grades** Student Data Teacher Misc View All Reports View All Forms Query Log Out

Home

New Aeries Tour

Aeries has a fresh new look!
Our UX / UI team has been working to bring beauty and enhanced usability to our platform. Take a tour of what's new in the updated Aeries user interface!

Take a Tour of the New Aeries Tour the New Student Profile Page

Currently accessing from IP 10.67.254.253 | Last accessed from IP 10.67.254.253 at 9/18/2017 8:47:38 AM

Class Summary Options

Per	Term	Course	Room	Gradebook	Total Students	Website	Access Code
1	Year	English 7	814	English 7/8	2	Add Website	
1	Year	English 8	814	English 7/8	1	Add Website	
2	Year	Lang Arts Wkshp	814	Lang Arts Wkshp	3	Add Website	



My Tasks Enter task here... Add

Calendar Events Add Event



ADDING GRADES & COMMENTS


- Click the **Edit All Records** button.



2017-2018 ▾

Miller Middle School

Susannah Balice ▾ ?

Grades 

Current Date Range for Grade 7: 09/18/2017 - 09/22/2017

Period: 1 ▾ **Edit All Records** Load Grades From Gradebook

Grades by Teacher/Multiple Marks

Stu#	Student Name	Grd	Course	1st Prg	1st Qtr	2nd Prg	2nd Qtr	1st Sem	3rd Prg	3rd Qtr	4th Prg	4th Qtr	2nd Sem	Cred	Cit	WH	Abs	Tdy	Comments
2928	Cowser, Chloe	7	English 7											5.00			0	0	
2947	Gutierrez, Jonathan	7	English 7											5.00			0	0	
2370	Ortega, Lilliana	8	English 8											5.00			0	0	



ADDING D & F GRADES

- For any student who has a current grade of a D or F: select the drop-down box to the right of their name and click on the corresponding grade.
- For any student with a current grade of A, B, or C: leave the drop-down box blank.

Aeries
Student Information System

2017-2018 Miller Middle School Susannah Balice

Find Students... Grades

Current Date Range for Grade Posting: 09/18/2017 - 09/22/2017

Period: 1 Data Changes Are Effective Immediately! Done Editing Mass Add Values

Grades by Teacher/Multiple Marks

Stu#	Student Name	Grd	Course	1st Prg	1st Qtr	2nd Prg	2nd Qtr	1st Sem	3rd Prg	3rd Qtr	4th Prg	4th Qtr	2nd Sem	Cred	Cit	WH	Abs	Tdy	Comments
2928	Cowser, Chloe	7	English 7											5.0000			0	0	
2947	Gutierrez, Jonathan	7	English 7											5.0000			0	0	
2370	Ortega, Lilliana	8	English 8											5.0000			0	0	

Dropdown menu options: C-, D+, D, D-, F, P, I, NM, W, X



ADDING COMMENTS

- Teachers may assign 3 comments per student in the **Comments columns**. Comments may be manually added for each student or Mass Add a single comment to ALL students in the class (see page 10 for directions).
 1. Please use the RUSD Comment Bank for available comments.
 2. Comment numbers may either be typed in or selected from the pull-down menu.
 3. Teachers will only assign comments in English. If students are marked with Spanish as their Home Language in Aeries, then the Spanish comments will print on the final grade report.
 4. Once all comments have been completed click on the **Done Editing** button.



ADDING COMMENTS CON'T.

- Teachers **MUST** assign **ONE** of the following comments to **EVERY** student:

STUDENT ACHIEVEMENT (Mid-Quarter Progress Reports)

Grade
equivalent
to comment
#'s.

A	36	Achievement is outstanding
B	13	Achievement is above average
C	27	Achievement is average
D	14	In danger of failing
F	06	In danger of failing



ADDING COMMENTS — D'S & F'S

- Any student who has been marked with a grade of D or F **MUST** also be assigned comment # 06 (In danger of failing).
- To add the comment: In the first Comment column on the right of the screen → click in the drop-down box and select 06.

Aeries
Student Information System

Find Students...

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Filter Pages...

Home

Attendance

Attendance by Photo

Attendance by Photo (New)

Gradebook

2017-2018 Miller Middle School Susannah Balice

Grades

Current Date Range for Grade Posting: 09/18/2017 - 09/22/2017

Period: 1 Data Changes Are Effective Immediately! Done Editing Mass Add Values

Grades by Teacher/Multiple Marks


Stu#	Student Name	Grd	Course	1st Prg	1st Qtr	2nd Prg	2nd Qtr	1st Sem	3rd Prg	3rd Qtr	4th Prg	4th Qtr	2nd Sem	Cred	Cit	WH	Abs	Tdy	Comments
2928	Cowser, Chloe	7	English 7	F										5.0000			0	0	06
2947	Gutierrez, Jonathan	7	English 7	A										5.0000			0	0	
2370	Ortega, Lilliana	8	English 8	D										5.0000			0	0	06



ADDING COMMENTS — A, B, OR C GRADES

- Assign each student a comment as noted on page 7.
- To add the comment: There are 3 Comment columns on the right of the screen → click in the drop-down box and select or type in the desired comment number.
- When finished adding all Comments and D & F grades → Click on the **Done Editing** button.

Aeries
Student Information System

Find Students... 

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Reports

Favorites

Filter Pages...


Home

Attendance



Attendance by Photo


Attendance by Photo (New)

Gradebook


2017-2018 

Miller Middle School

Susannah Balice  

Grades 



















Current Date Range for Grade Posting: 09/18/2017 - 09/22/2017

Period: 1  Data Changes Are Effective Immediately!

Done Editing

Mass Add Values

Grades by Teacher/Multiple Marks

Stu#	Student Name	Grd	Course	1st Prg	1st Qtr	2nd Prg	2nd Qtr	1st Sem	3rd Prg	3rd Qtr	4th Prg	4th Qtr	2nd Sem	Cred	Cit	WH	Abs	Tdy	Comments	
2928	Cowser, Chloe	7	English 7	F 										5.0000			0	0	06 	 
2947	Gutierrez, Jonathan	7	English 7	A 										5.0000			0	0	36 	 
2370	Ortega, Lilliana	8	English 8	D 										5.0000			0	0	06 	 



MASS ADDING COMMENTS

- .NET has a feature you might like 😊 Teachers are now able to Mass Add a single comment to all students in the class at once.
- Click on the **Mass Add Values** Button.

The screenshot shows the Aeries Student Information System interface for Miller Middle School, 2017-2018. The 'Grades' section is active, showing a table of student grades. A red arrow points to the 'Mass Add Values' button in the top right corner of the 'Grades' section.

Stu#	Student Name	Grd	Course	1st Prg	1st Qtr	2nd Prg	2nd Qtr	1st Sem	3rd Prg	3rd Qtr	4th Prg	4th Qtr	2nd Sem	Cred	Cit	WH	Abs	Tdy	Comments	
2928	Cowser, Chloe	7	English 7	F										5.0000			0	0	06	
2947	Gutierrez, Jonathan	7	English 7	A										5.0000			0	0	36	
2370	Ortega, Lilliana	8	English 8	D										5.0000			0	0	06	

Click in the Comments box.

The 'Mass Add Values' dialog box is shown. It has fields for 'Citizenship', 'Work Habits', and 'Comments'. The 'Comments' field is highlighted with a red arrow. There is also an 'Override Existing Values' checkbox with a note '(Only applies to CI and WH)'. At the bottom are 'OK' and 'Cancel' buttons.

Select the Comment to assign to all students → OK

The 'Mass Add Values' dialog box is shown with the 'Comments' dropdown menu open. The dropdown menu lists 10 comments, with '03 Shows sincere effort in class' selected. A red arrow points to the 'OK' button.

Comment
01 Performs well on tests
02 Performs poorly on tests
03 Shows sincere effort in class
04 Makes little or no effort
05 In danger of failing
06 Good work habits/study skills
07 Displays poor sportsmanship
08 Pleasure to have in class
09 Work is consistently good
10



NOTICE OF FAILURE

- Please be aware that in order to assign a student an F grade on the Semester 1 Report Card, the parent **MUST** be notified in writing by **1/9/18** of the failing grade. There will be another opportunity to mark comment #06 on the Qtr. 2 RUSD Progress Report in November. If a student is not failing on the Qtr. 2 progress report and comment 06 is not assigned, but begins to fail at some point prior to 1/9/18, a Notice of Failure, available in the office, may be completed by the teacher and mailed home. Failure Notice must be post marked by 1/9/18. If the parent is not notified of a failing grade prior to this date, the lowest grade that the student may be issued on the report card is a D-.



PROCESS COMPLETE

- The comments are now complete for this gradebook😊
- There is no “Submit” button, grades/comments automatically record.
- Repeat this process for each gradebook.
- Email the school Registrar once Progress Reports are complete. She will run verifications sheets and email them to teachers. Verify the grades/comments and sign-off on the clipboard at the Registrar’s desk.

Aeries
Student Information System

Find Students...

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Reports

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Home

Attendance

Attendance by Photo

Attendance by Photo (New)

2017-2018 Miller Middle School Susannah Balice

Grades

Current Date Range for Grade Posting: 09/18/2017 - 09/22/2017

Period: 1 Edit All Records Load Grades From Gradebook

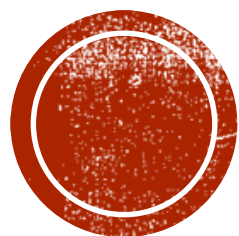
Grades by Teacher/Multiple Marks

Stu#	Student Name	Grd	Course	1st Prg	1st Qtr	2nd Prg	2nd Qtr	1st Sem	3rd Prg	3rd Qtr	4th Prg	4th Qtr	2nd Sem	Cred	Cit	WH	Abs	Tdy	Comments
2928	Cowser, Chloe	7	English 7	F										5.00			0	0	06- In danger of failing
2947	Gutierrez, Jonathan	7	English 7											5.00			0	0	36- Achievement is outstanding
2370	Ortega, Lilliana	8	English 8	D															06- In danger of failing

D or F grades added

Comments added





MISSION:
ACCOMPLISHED

